



Governance and Audit Committee Work Plan

Purpose:

This report provides a summary of reports that are due on the Forward Plan over the next 12 months for the Governance and Audit Committee.

Recommendation:

1. That members note the schedule of reports.

Governance and Audit			
Active/Closed	Active		
Date	Title	Lead Officer	Purpose of the report
26/07/2016	Annual feedback report 2015 to 2016	Lyn Marlow	To provide members with analysis of the Compliments, complaints and comments for 2015/16
	AGS 14/15 Monitoring Report period 3	James O'Shaughnessy	to present monitoring information to assess progress against the agreed action plan as at the end of period 3
	Complaints, Comments and Compliments	Lyn Marlow	To present the annual report of feedback received
	Annual Fraud Report	Angela Matthews	To present the Annual Report on Fraud statistics on 2015-16
	Whistleblowing Annual Report	Alan Robinson	To present the report on the effectiveness of the whistleblowing policy and the number of incidents in which the policy had been used over 2015-16
	Internal Audit Plan Q1	Ian Knowles	To present progress against the agreed Internal Audit Plan Quarter 1
	Quickline Monitoring Q1	Tracey Bircumshaw	Exempt monitoring report to assess progress against the agreed business loan at the end of Quarter 1
15/09/2016	Audited Statement of Accounts	Tracey Bircumshaw	To present the audited statement of accounts for approval
	Members Allowances	Alan Robinson	Discussion item to inform the work of the Independent Remuneration Panel prior to their recommendations to Council
	ISA 260	Tracey Bircumshaw	For KPMG (External Auditor) to present their report in relation to the Statement of Accounts for 2015-16
	Member Champions	Alan Robinson	To formalise the role of Member Champions for the Constitution
08/11/2016	Member Training update	Alan Robinson	To present an update on the Member development programme
	Annual Audit Letter	Tracey Bircumshaw	To present the Annual Audit Letter - KPMG External Audit
	AGS 15/16 Monitoring Report Q1	James O'Shaughnessy	To assess progress against the agreed AGS action plan at the end of quarter 1
	Internal Audit Plan Q2	Ian Knowles	To present progress against the agreed internal audit plan up until the end of period 2

	Quickline Monitoring Report Q2	Tracey Bircumshaw	Exempt monitoring report assessing progress against the agreed business loan
	Strategic Risks - 6 month Update	James O'Shaughnessy	to present the 6 month update
17/01/2017	Treasury Management Draft Strategy	Tracey Bircumshaw	To present the draft strategy for scrutiny purposes
	Internal Audit Plan Q3	Ian Knowles	To present progress against the agreed internal audit plan up until the end of period 3
	Quickline Monitoring Q3	Tracey Bircumshaw	Exempt monitoring report to assess progress against the agreed business loan
14/03/2017	Certification of Grants and Claims	Tracey Bircumshaw	For External Audit to present the Certification of Grants and Claims
	Combined Assurance Report 2016/17	James O'Shaughnessy	To present the Combined Assurance Report
18/04/2017	Member Training update	Alan Robinson	To present an update on the Member development programme
	Quickline Monitoring Q4	Tracey Bircumshaw	Exempt monitoring report to assess progress against the agreed loan as the end of period 4
	Constitution Annual Review	Alan Robinson	To present the Annual Review of the Constitution
	Strategic Risks - 6 month Update	James O'Shaughnessy	to present the 6 monthly update
Grand Total			